

Qwickly Jot Assignments

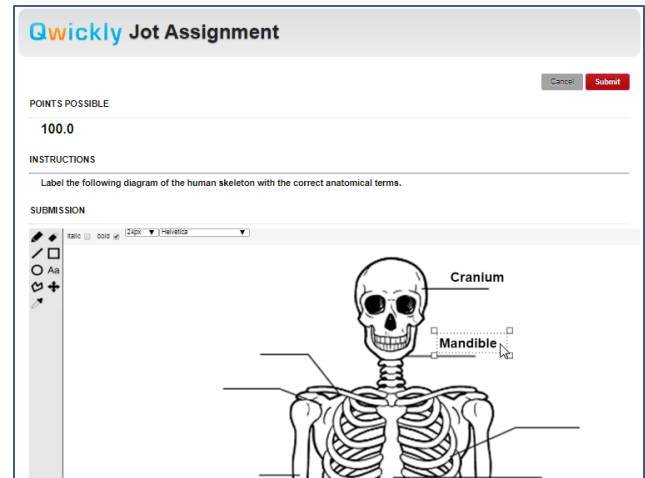


Blackboard Learn

A Qwickly Jot Assignment is a type of dynamic assignment that requires students to label a given image using annotation tools within Blackboard.

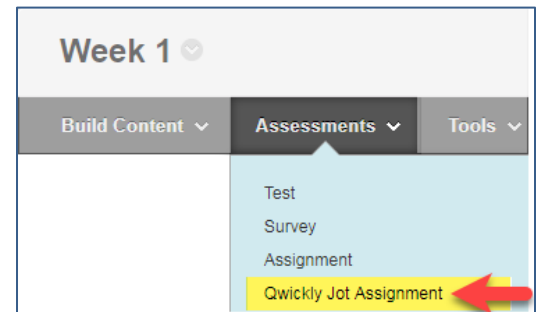
This type of assignment requires the instructor to upload an image for the student to label, such as a chart, diagram, map, or spreadsheet.

To prepare an image for a labeling exercise, faculty may use [Microsoft PowerPoint](#) or [Google Slides](#). [PowerPoint slides can be saved](#) and [Google Slides can be exported](#) in image formats, such as .JPG, .PNG, or .GIF format.

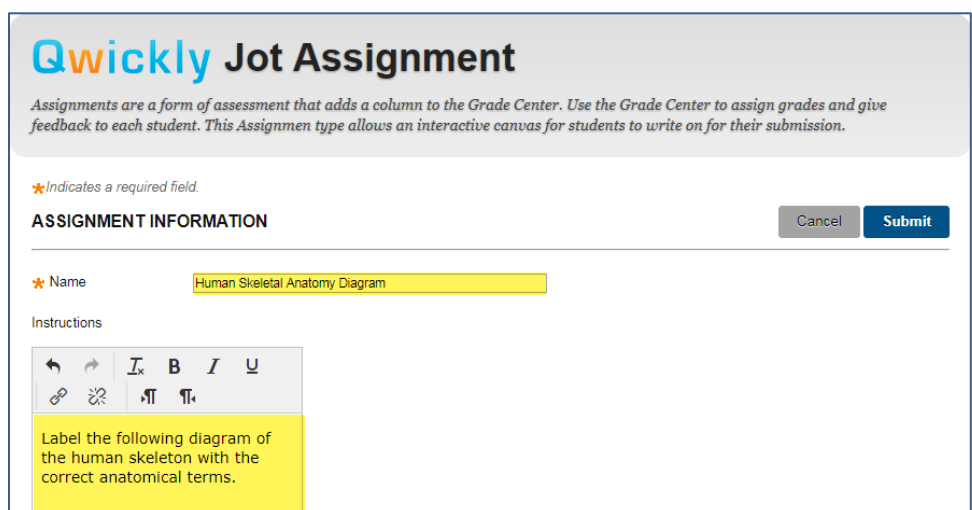


Creating a Qwickly Jot Assignment

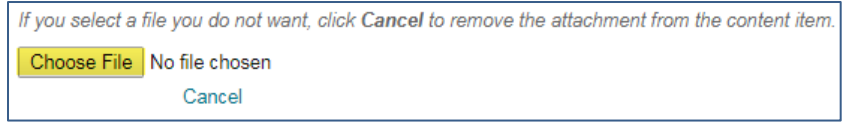
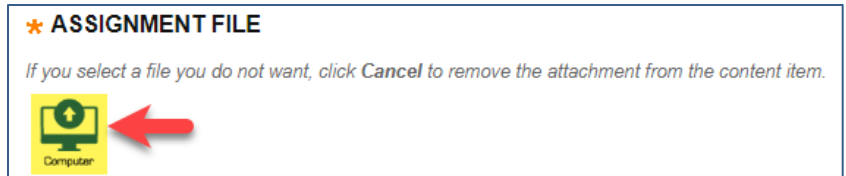
1. In your course, navigate to the Content Area page where you would like to add the assignment. In the menu at the top of the page, roll your mouse over the **ASSESSMENTS** button and select **QWICKLY JOT ASSIGNMENT** from the drop-down menu.



2. On the page that appears, give the assignment a **NAME** and **INSTRUCTIONS**.

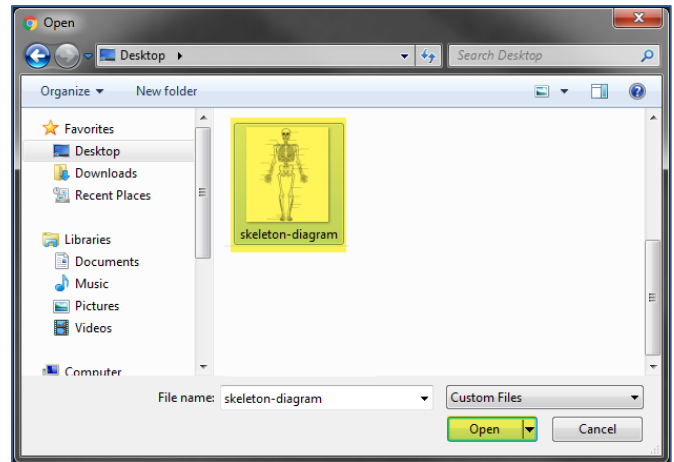


- Then, scroll down to the **ASSIGNMENT FILE** section. Click the **COMPUTER** icon. Then, click the **CHOOSE FILE** button that appears.



- In the window that appears, search your computer or storage media and select the image you want to use. Once the image is selected, click the **OPEN** button.

The image will attach to the Assignment File section.



- Scroll down to the **EVALUATION** section. Assign a value to **POINTS POSSIBLE**. Leave the Grade Display and Grading Period options at their default settings.

EVALUATION

* Points Possible

Grade Displays

Grading Period

- Scroll down to the **AVAILABILITY** section. Make the assignment available.

AVAILABILITY

Make the Assignment Available Yes No

Track Number of Views Yes No

- When you are done, click the **SUBMIT** button at the bottom of the page.

- The Quickly Jot assignment will be added to the content area page.

Human Skeletal Anatomy Diagram

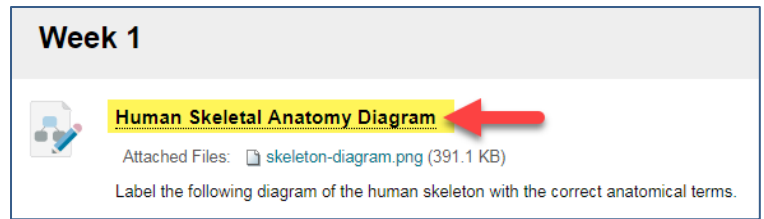
Enabled: Statistics Tracking

Attached Files: skeleton-diagram.png (391.1 KB)

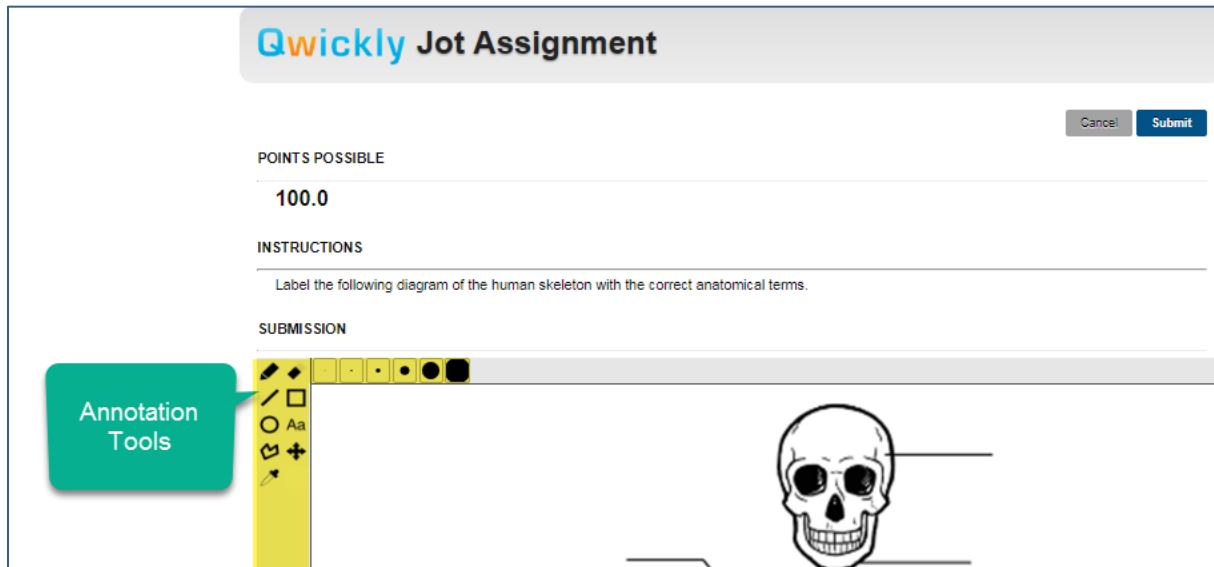
Label the following diagram of the human skeleton with the correct anatomical terms.

How Students Complete a Quickly Jot Assignment

1. The student navigates to where the assignment is posted in the course and clicks on the assignment link.

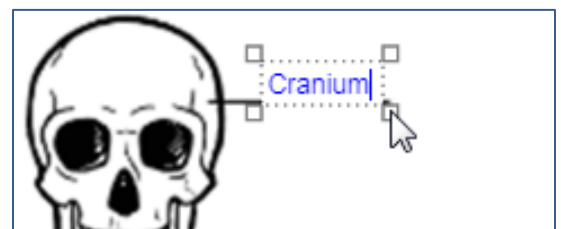


2. The Quickly Jot Assignment opens and displays a preview window containing the image and a set of annotation tools.



3. The student selects the text tool **Aa** and then clicks on part of the image to add a label.

4. In the text-field that appears, the student types text. While the text-field is active, the student may use the drag-handles to reposition the label on the image.



- a. To start a new label, click on a different area of the image.
- b. To remove a label, select the eraser tool and erase the label.

5. When done labeling the image, the student clicks the Submit button. The submission will be sent to the Grade Center and the student's submission will appear in My Grades.

How to Grade a Quickly Jot Assignment

Instructors can use these streamlined instructions to find and grade Quickly Jot assignments.

1. In the course's **CONTROL PANEL**, click **GRADE CENTER**. Then, select **NEEDS GRADING**.
2. On the Needs Grading page, use the **ITEM** drop down menu to select the specific name of the assignment you want to grade. Then, click **GO**. A list of assignments matching this criteria will appear on the screen. Click the **GRADE ALL** button.

Needs Grading

Instructors can view attempts ready for grading or review on the **Needs Grading** page. Click **Grade All** to begin grading and reviewing immediately, or sort columns or apply filters to narrow the list. [More Help](#)

Grade All Filter

Category: All Categories | Item: **Human Skeletal Anatomy Diagram** | User: All Users | Date Submitted: Any Date **Go**

Show attempts that don't contribute to user's grade

2 of 12 total items match current filter.

Category	Item Name	User Attempt	Date Submitted	Due Date
	Human Skeletal Anatomy Diagram	Collin Colon	January 9, 2018 9:50:01 AM	
	Human Skeletal Anatomy Diagram	Brett Bracket	January 9, 2018 1:04:01 PM	

Displaying 1 to 2 of 2 items Show All Edit Paging...

3. The Grade Assignment page for a student will appear. You may at first see a small version of the student's annotated image. Click the **canvasSubmission.png** link in the grading panel to view a larger version of the annotated image in the Box View preview window. Review the student's labels.

Grade Assignment: Human Skeletal Anatomy Diagram

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by typing a grade in the grade field. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click **Hide User Names** to grade attempts with user names hidden. Click **Show User Names** to display user information. [More Help](#)

Jump to... Hide User Names Refresh

Viewing 1 of 2 gradable items

Collin Colon (Attempt 1 of 1) Exit

Assignment Instructions

box

Assignment Details

GRADE
LAST GRADED ATTEMPT /100

ATTEMPT
1/9/18 9:50 AM /100

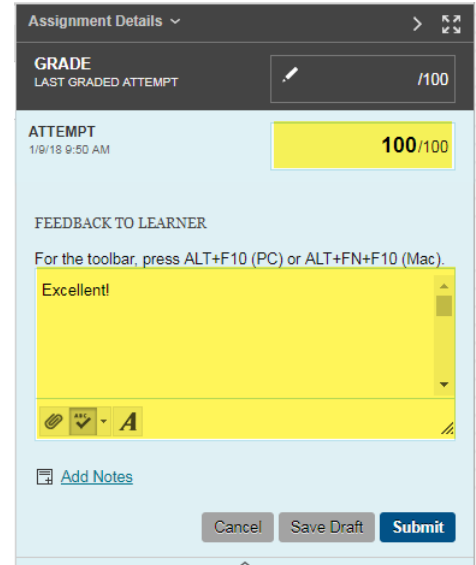
SUBMISSION

- Submission Text
- canvasSubmission.png** Download

COMMENTS

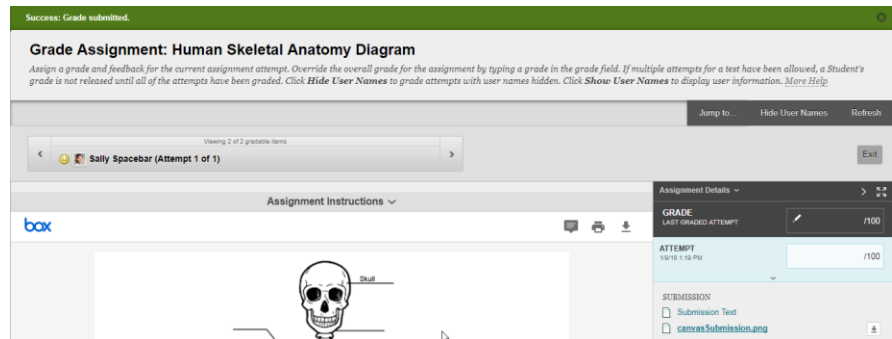
Collin Colon
1/9/18 9:50 AM
I have completed the diagram.

- When you are ready to assign a grade, add a point value and feedback comments in the **ATTEMPT** panel. When you are done, click **SUBMIT**.



- A grade submission confirmation message will appear on the page and you will be taken to the next student to grade.

Complete steps 3 and 4 to grade each student.



How Students View a Graded Quickly Jot Assignment

Students use the [My Grades](#) tool to review their submitted assignments and grades.

My Grades

All Graded Upcoming Submitted
Order by: Last Activity

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		
Human Skeletal Anatomy Diagram View Description	Jan 9, 2018 1:16 PM GRADED	100.00000 /100

Student clicks here to review attempt