

Quickly Jot Assignments

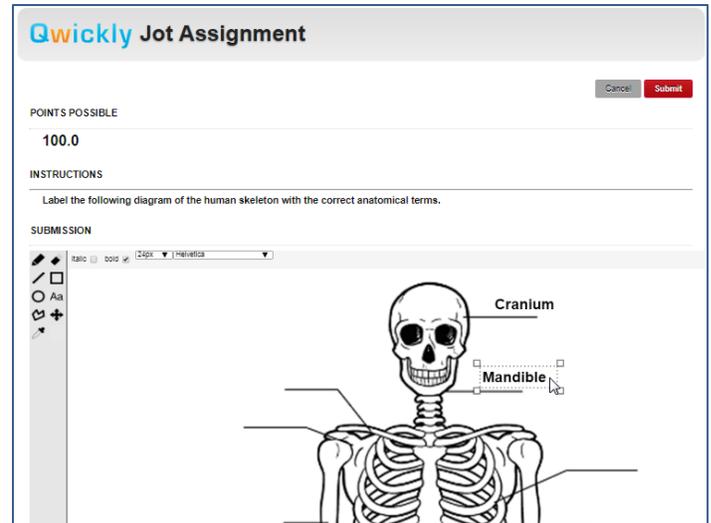


Blackboard Learn

A Quickly Jot Assignment is a type of dynamic assignment that requires students to label a given image using annotation tools within Blackboard.

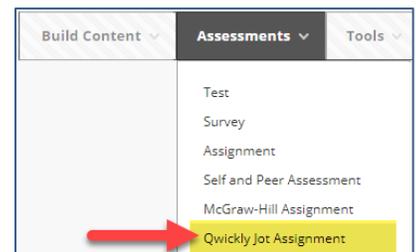
New! - You may use a Quickly template or upload your own image for the student to label, such as a chart, diagram, map, or spreadsheet.

If you want to prepare your own image, use [Microsoft PowerPoint](#) or [Google Slides](#). [PowerPoint slides can be saved](#) and [Google Slides can be exported](#) in image formats, such as .JPG, .PNG, or .GIF format.

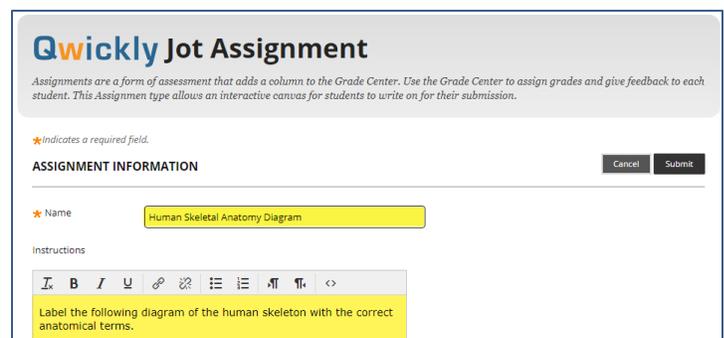


Creating a Quickly Jot Assignment

1. In your course, navigate to a Content Area page where you would like to add the assignment. In the menu at the top of the page, roll your mouse over the **ASSESSMENTS** button and select **QUICKLY JOT ASSIGNMENT** from the drop-down menu.



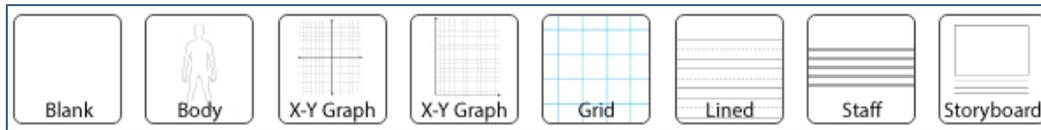
2. On the page that appears, give the assignment a **NAME** and **INSTRUCTIONS**.



3. Then, scroll down to the **ASSIGNMENT FILE** section. Select the option you want to use.



a. If you want to **use a template**, click the **JOT** icon and select a template.



b. If you want to **upload your own image** instead, click the **COMPUTER** icon and select the image from the location on your computer or storage media.

4. Once the image or template is attached to the assignment, scroll down to the **EVALUATION** section and assign the number of attempts you will allow and the assignment's points possible.

EVALUATION

* Number of Attempts

* Points Possible

5. Scroll down to the **AVAILABILITY** section. Make the assignment available.

AVAILABILITY

Make the Assignment Available Yes No

Track Number of Views Yes No

6. When you are done, click the **SUBMIT** button at the bottom of the page. The Quickly Jot assignment will be added to the content area page.

 **Human Skeletal Anatomy Diagram** 

Attached Files:  skeleton-diagram.png  (391.1 KB)

Label the following diagram of the human skeleton with the correct anatomical terms.

How Students Complete a Quickly Jot Assignment

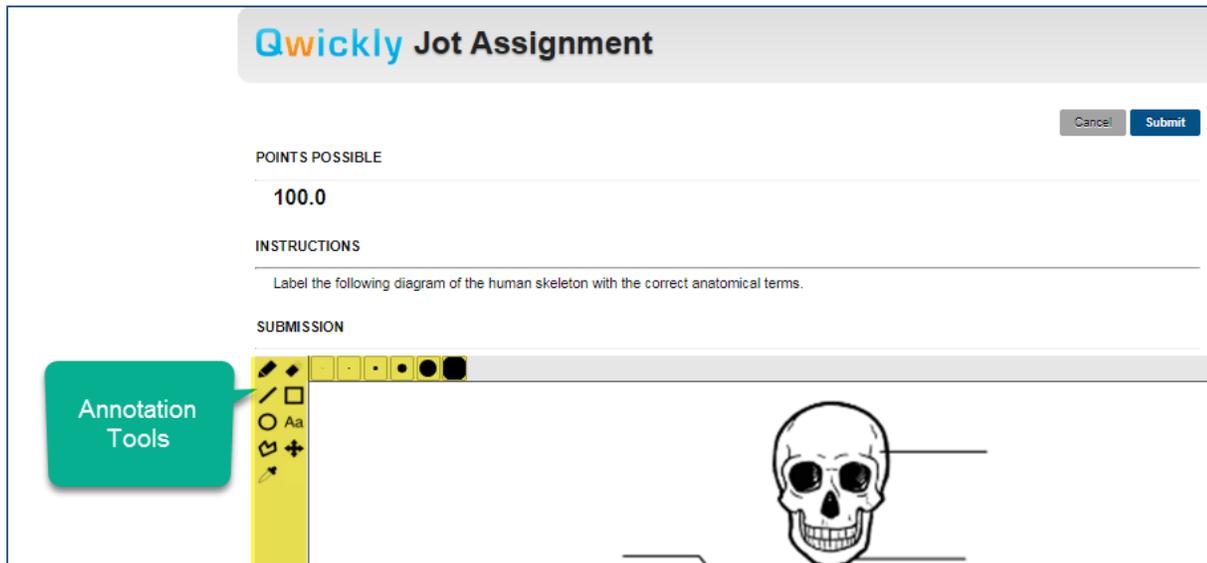
1. The student navigates to where the assignment is posted in the course and clicks on the assignment link.

 **Human Skeletal Anatomy Diagram** 

Attached Files:  skeleton-diagram.png (391.1 KB)

Label the following diagram of the human skeleton with the correct anatomical terms.

2. The Quickly Jot Assignment opens and displays a preview window containing the image and a set of annotation tools.



3. The student selects the text tool  and then clicks on part of the image to add a label.
4. In the text-field that appears, the student types text. While the text-field is active, the student may use the drag-handles to reposition the label on the image.
 - a. To start a new label, click on a different area of the image.
 - b. To remove a label, select the eraser tool and erase the label.
5. When done labeling the image, the student clicks the Submit button. The submission will be sent to the Grade Center and the student's submission will appear in My Grades.



How to Grade a Qwickly Jot Assignment

1. In the course's **CONTROL PANEL**, click **GRADE CENTER**. Then, select **NEEDS GRADING**.
2. On the Needs Grading page, use the **ITEM** drop down menu to select the specific name of the assignment you want to grade. Then, click **GO**. A list of assignments matching this criteria will appear on the screen. Click the **GRADE ALL** button.
3. The Grade Assignment page for a student will appear in the Box View previewer. If the image seems small, click the **canvasSubmission.png** link in the grading panel to view a larger version. Review the student's labels. You may use the Box View tool to add your own annotations to the image.

4. When you are ready to assign a grade, add a point value and feedback comments in the **ATTEMPT** panel. When you are done, click **SUBMIT**.

5. A grade submission confirmation message will appear on the page and you will be taken to the next student to grade. **Complete steps 3 and 4 to grade each student.**

How Students View a Graded Quickly Jot Assignment

Students use the [My Grades](#) tool to review their submitted assignments and grades.

ITEM	LAST ACTIVITY	GRADE
Total View Description Grading Criteria		580.00 /772
Human Skeletal Anatomy Diagram View Description	Aug 17, 2018 4:37 PM GRADED	100.00 /100