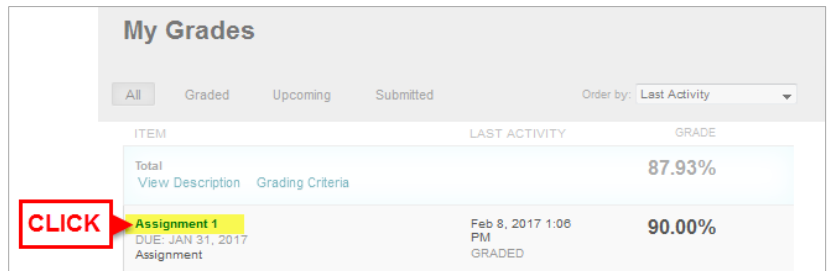


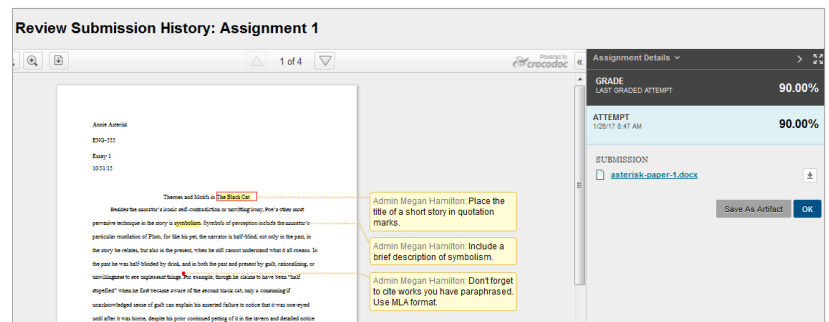
Blackboard Learn

If you have submitted an assignment in a format supported by Blackboard's Crocodocs preview tool¹, your instructor may add feedback comments directly to the document using Blackboard's annotation tools. You may view the comments by following these steps.

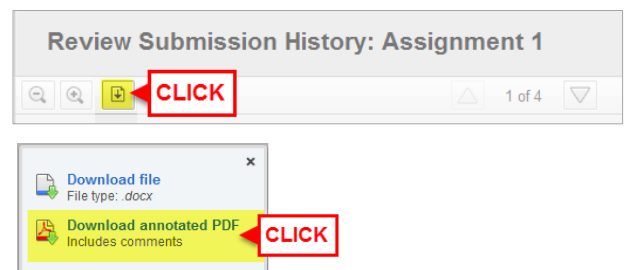
1. In your course's main menu, click on the **MY GRADES** button. On the My Grades page, click on the **TITLE** of your graded assignment.



2. On the **REVIEW SUBMISSION HISTORY** page, the document will load within the preview window. Comments that the instructor added to the document should automatically appear over the document.



3. If you do not see comments within the Crocodocs preview window, click the **DOWNLOAD** button that appears in the Crocodocs toolbar and select **DOWNLOAD ANNOTATED PDF** from the menu.

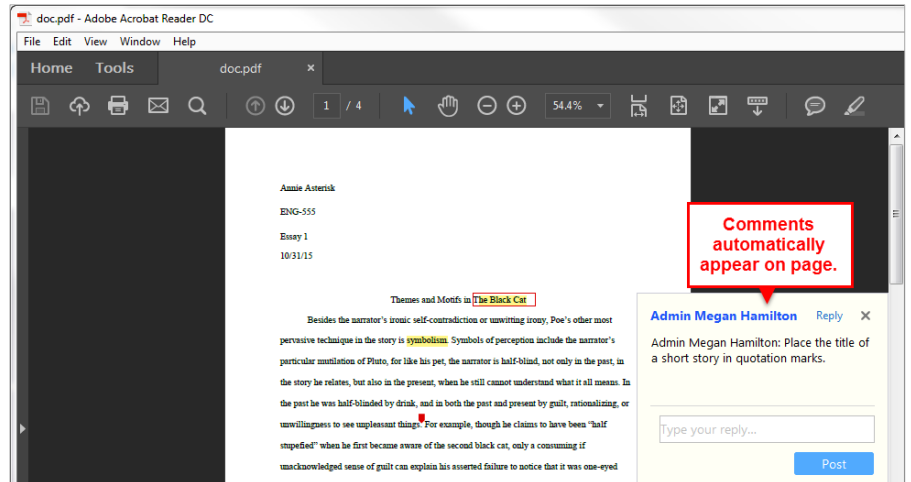


The annotated PDF can be viewed in [Adobe Reader](#) to view any available feedback comments.

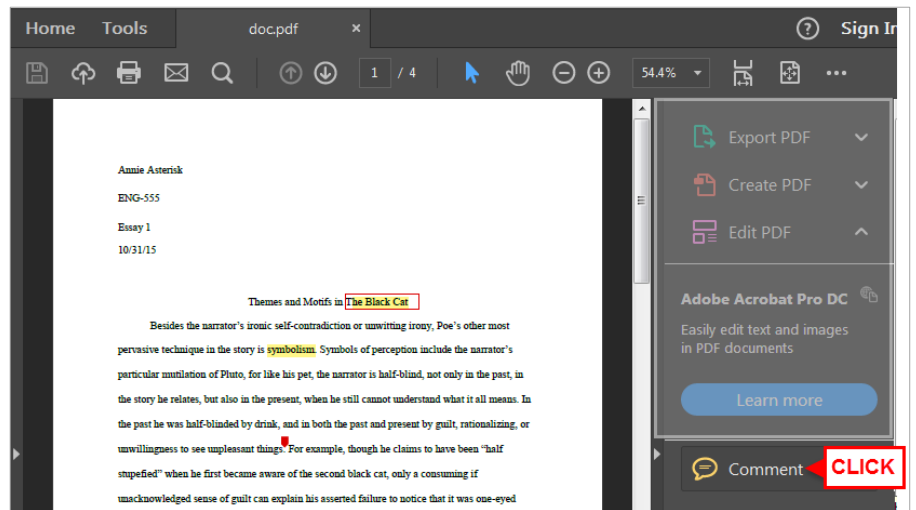
¹ Only .DOC, .DOCX, .PPT, .PPTX, .XLS, .XLSX, or .PDF files will display in the Crocodocs preview tool. The previewed document is only an approximation of the original document's format and layout. The arrangement of text or images within a document may appear differently within the inline preview tool than in the original document.

Viewing the Annotated PDF in Adobe Reader

Once you have opened the file in [Adobe Reader](#), the feedback comments your instructor added to the document should automatically appear on the screen within pop-up windows.



If you still do not see the comments, click on the **COMMENTS TOOL** in Adobe Reader.



Any available comments will appear in an organized side panel. Clicking on a comment in the panel highlights the part of the document to which it relates.

