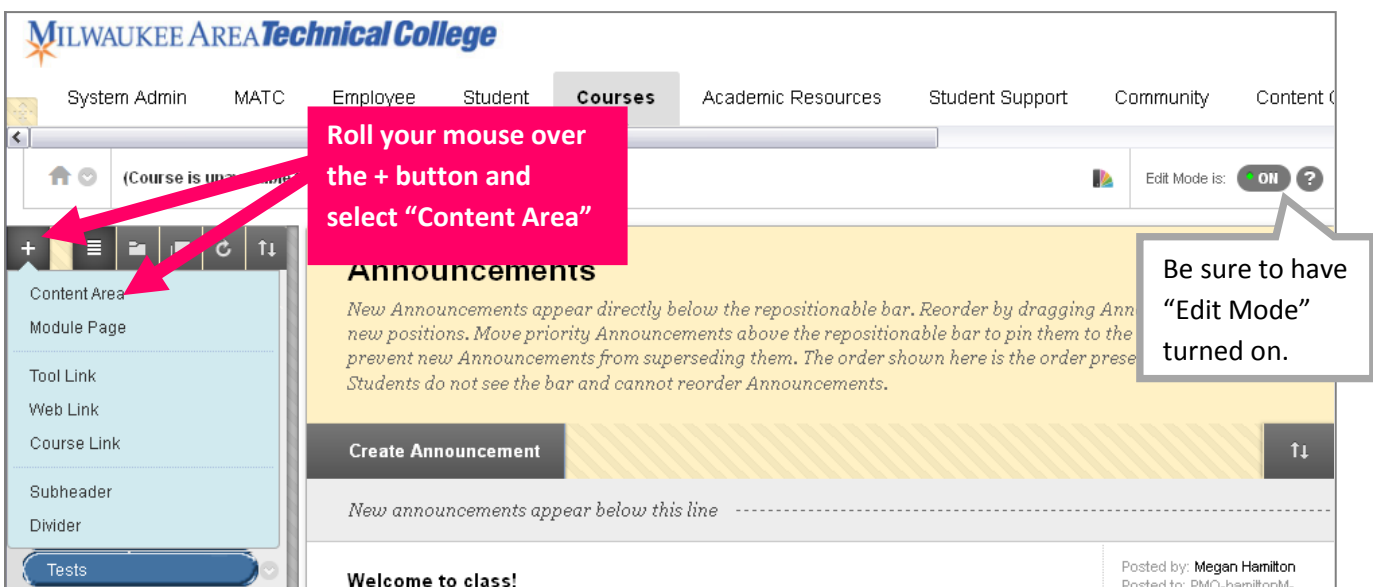


# Creating Content Area Buttons

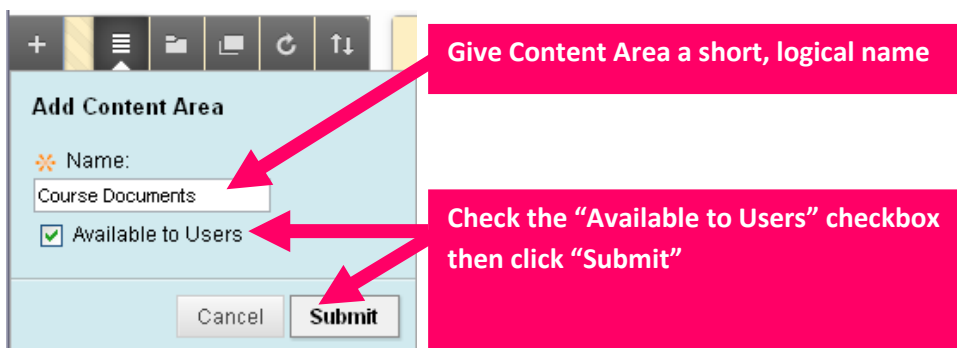
## Creating & Managing Content

Instructors can create new pages of content in their course by creating Content Area buttons. A Content Area is a new page that is used for building a course’s learning materials. To begin building and managing Content Area buttons in your course, first make sure that your course has its *Edit Mode* turned on. If *Edit Mode* is turned *off*, click the *Edit Mode* button to turn this setting *on*.

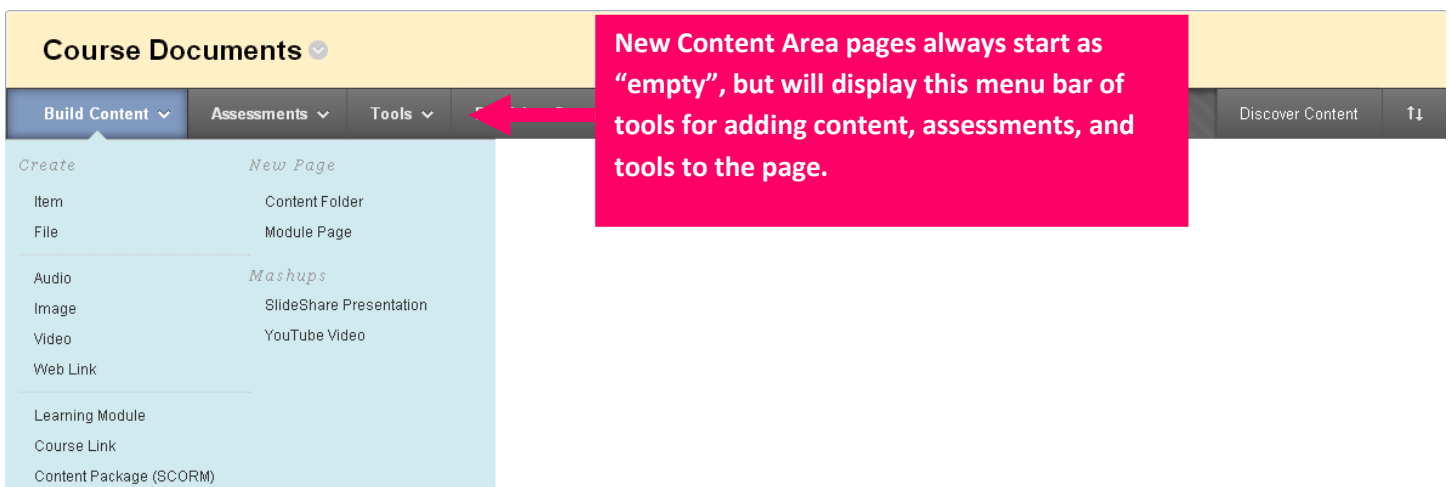
1. Roll your mouse over the **+** button at the top of your course menu. From the menu that appears, click on “Content Area”.



2. A form will appear. Give your new Content Area a name by typing in the text-field. Check the “Available to Users” checkbox to make this new page available to students. Then, click “Submit”.



3. A new Content Area button will be added to the end of your course menu.



## Button Icons

Please be aware of the following **icons** that may appear on your menu buttons and what they mean.



**Hidden Button** – This button is not accessible to students. You can control the button’s accessibility to students through the button’s context menu control (found to the right of the button).



**Empty Content Area** – Newly created Content Area buttons are empty and display this icon. Please be aware that empty Content Area buttons are invisible to students. The icon disappears and the button becomes accessible to students once content is added.