

CREATING A QUESTION POOL FROM A TEST



Tests, Surveys, and Pools

Blackboard allows instructors the ability to create question pools from tests that they have in their course. This is often done to create a cumulative exam that pulls random questions from a large question pool. Before you begin this process, please make sure that you have your browser set to [allow pop-ups](#).

1. When accessing the course as an instructor, scroll down to the **CONTROL PANEL** and click **COURSE TOOLS**. In the menu that appears, select **TESTS, SURVEYS, AND POOLS**.
2. On the main menu page that appears, select **POOLS**. On the **POOLS** page, click the **BUILD POOL** button.



3. On the **POOL INFORMATION** page that appears, give the pool a name, description, and instructions. Then, click **SUBMIT**.

A screenshot of the "Pool Information" form in Blackboard. The form includes fields for Name, Description, Path, and Instructions. The "Name" field contains "Instructional Design Chapter 1". The "Description" field contains "Questions from unit 1 readings, Larson and Locke Chapter 1 and Green and Brown Chapter 1." The "Path" field contains "p" and "Words:16". The "Instructions" field contains "Please select the best answer." The form also includes a "Cancel" button and a "Submit" button.

4. You will be taken to the **POOL CANVAS**. Here, you can create your pool questions. Click the **FIND QUESTIONS** button.



5. The **FIND QUESTIONS** window should appear as a pop-up window. In the **BROWSE CRITERIA** pane, click on the **TESTS** link and select the tests containing the questions you want. If desired, you may use the **QUESTION TYPES** menu to further sort through and find questions of a particular format from the selected tests. The results of your search appear in the **CRITERIA SUMMARY** pane.

Find Questions – PMO-hamiltonM-TestCourse17 - Google Chrome

Questions are organized by the **Criteria** listed on the page. Use the **Criteria** drop-down lists to search for questions to add to the test. Click **Submit** to finish. Click **Cancel** to return to the previous page. [More Help](#)

Search current results:

Browse Criteria

View

Tests

- All Tests
- Matching Test
- Test 1
- Test 2
- Test 3

Question types

- Calculated Formula
- Calculated Numeric
- Either/Or
- Essay
- File Response
- Fill in Multiple Blanks
- Fill in the Blank
- Hot Spot
- Jumbled Sentence
- Matching
- Multiple Answer
- Multiple Choice
- Opinion Scale/Likert
- Ordering
- Quiz Bowl
- Short Answer

Criteria Summary

Tests + Question types

Question Display Page 1 of 3 > >>

Displaying 1 to 25 of 53 items

<input type="checkbox"/>	Question Text	Question Type	Points	Source Name	Source Type
<input type="checkbox"/>	A hostile man channels his anger into practicing his tennis game until he bec...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	A little girl learns to be great at math and science because she receives a l...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	A recent study of students from Mexican and Chinese backgrounds linked strong...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	According to Ellis, the way to cope with catastrophizing thoughts is to _____.	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	According to Rotter, the place to which an individual attributes control over...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	According to Skinner, money is an example of a(n) _____ reinforcer.	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	Aggressive behavior is likely to be highest at _____ temperatures.	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	Amy smokes, drinks, overeats, and bites her nails. Freud would probably diagn...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	An approach to thinking characterized by skepticism and thoughtful analysis o...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	An eating disorder characterized by cycles of binge eating and a dramatic met...	Multiple Choice	1	Test 1	Test
<input type="checkbox"/>	Anxiety and fear serve as _____ that prevent us from acting effectively to p...	Multiple Choice	1	Test 1	Test

Selected Questions:

6. Next, you will select the questions that you want to add to your new pool. To select from all questions in your search results do the following:

- a. Scroll down to the bottom of the Question Finder page. **CLICK** the **SHOW ALL** button.

Question Display Page 1 of 3 > >>

Displaying 1 to 25 of 53 items

Selected Questions:

- b. This will make the Question Finder list all the questions in the **CRITERIA SUMMARY** results on one page. Next, **CHECK CHECKBOXES** next to the test questions you want to add to your new pool

The screenshot shows the 'Criteria Summary' interface. On the left, there is a 'Browse Criteria' sidebar with 'Tests' and 'Question types' sections. The 'Tests' section has 'Test 1', 'Test 2', and 'Test 3' selected. The 'Question types' section has 'Multiple Choice' selected. The main area displays a table of questions with columns for 'Question Text', 'Question Type', 'Points', 'Source Name', and 'Source Type'. A yellow bar at the top right indicates 'Displaying 1 to 53 of 53 items'. A red arrow points to the first checkbox in the 'Question Text' column. At the bottom, a 'Selected Questions: 53' indicator is shown, along with 'Cancel' and 'Submit' buttons. A second red arrow points to the 'Submit' button.

Question Text	Question Type	Points	Source Name	Source Type
A hostile man channels his anger into practicing his tennis game until he bec...	Multiple Choice	1	Test 1	Test
A little girl learns to be great at math and science because she receives a l...	Multiple Choice	1	Test 1	Test
A recent study of students from Mexican and Chinese backgrounds linked strong...	Multiple Choice	1	Test 1	Test
According to Ellis, the way to cope with catastrophizing thoughts is to -----.	Multiple Choice	1	Test 1	Test
According to Rotter, the place to which an individual attributes control over...	Multiple Choice	1	Test 1	Test
According to Skinner, money is an example of a(n) ----- reinforcer.	Multiple Choice	1	Test 1	Test
Aggressive behavior is likely to be highest at ----- temperatures.	Multiple Choice	1	Test 1	Test
Amy smokes, drinks, overeats, and bites her nails. Freud would probably diagn...	Multiple Choice	1	Test 1	Test
An approach to thinking characterized by skepticism and thoughtful analysis	Multiple Choice	1	Test 1	Test

- c. When you are done, click the Question Finder's **SUBMIT** button.

7. You will be taken back to the **POOL CANVAS** page. The selected questions will be added to your new pool. Here, you can review and adjust your questions as needed. When you are done building your pool, click the **OK** button at the bottom of the Pool Canvas.

You may now use your new pool of questions to [create a random block test](#). Random block tests pull an indicated number of questions randomly from a pool. This creates different versions of a test for each student.