

Alternative Access to Your Course

Online Learning & Blackboard



In the event of inclement weather or emergencies that result in campus closures, instructors may prepare online instruction and assessments that students access through MATC's online learning environment, Blackboard. To prepare for completing coursework through Blackboard, refer to these resources.

Student Orientations

Students whose courses will be delivered in an online format this semester are advised to attend a Student Blackboard Orientation Webinar. [See the Orientation Schedule](#) for dates, times, and instructions for joining a session.

Preparing for Using Blackboard

Students must have regular access to a supported computer and web browser to complete coursework. Review the [Minimum Technology Requirements Guide](#) to prepare your technology. You must [allow pop-ups from Blackboard](#) and [allow third-party cookies](#) for Collaborate to work. To view supported content and interact with your class on a supported mobile device, download the [Blackboard app](#).

Logging into Blackboard

Go to blackboard.matc.edu and log in with your MATC network username and password. If you see a "You are not on the list" message, log out, [clear your browser's cache](#), and then log in. To resolve a login problem, contact the Help Desk at 414-297-6541 or use the [Online Password Manager](#).

Finding Your Course in Blackboard

If this is your first time accessing Blackboard, review the [Quick Start Guide to Blackboard Ultra Navigation](#) to locate important tools and resources. Course enrollments from INFOnline appear on Blackboard's Courses page within 24 hours after registration. If you do not see your courses in Blackboard, first verify your enrollment status in INFOnline. Then, check your [Blackboard Course List Settings](#).

Completing Course Work

Review the following tutorials to learn how to complete common assessments and activities. Your instructors may share additional tools and instructions for usage.

- [Accessing Content](#)
- [Using Communication Tools](#) (announcements, emails, messages).
- [Attending Collaborate Ultra sessions](#)
- [Submitting Assignments](#)
- [Using Discussion Boards](#)
- [Taking Tests](#)
- [Checking Grades](#)

Software

Students may download Word, PowerPoint, and Excel for free by logging into the [Office in Education](#) website with their MATC Gmail accounts. Alternatively, students may log into their MATC Gmail to access the free Google Apps: [Google Docs](#); [Google Slides](#); [Google Sheets](#). See the [GSuite Learning Center](#) for support in the use of Google Apps.

Student Support

Visit the [Student Support website](#) for helpful information about online learning, using Gmail, and more. For questions about Blackboard navigation, use the [Contact Us](#) form. For questions about course content and assessments, please contact your instructor directly.

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