Creating Learning Modules

Content in Blackboard can be built into organized learning modules to support a learning objective or build a unit of study. A learning module enables the student to follow a structured path for progressing through content.

**HOW TO CREATE A LEARNING MODULE**

To begin building and managing learning modules in your course, first make sure that your course has its *Edit Mode* turned on and have a *Content Area button* in your course menu.

1. In your course’s menu, click your Content Area button. On the Content Area page, roll your mouse over *BUILD CONTENT* and choose **LEARNING MODULE**.

2. A **CREATE LEARNING MODULE** form will appear. Complete the following parts:
   a. **Learning Module Information** – Give the folder a descriptive name and brief instructions for this unit of study.
b. **Learning Module Options**
   i. **Enforce Sequential Viewing of the Learning Module** – If desired, select “yes” to force students to progress through the content in the order that you arrange it.

c. **Standard Options** – Indicate the availability and tracking settings you would like to use.
   i. **Permit Users to View Content** – Turn this **ON** to allow students to view the folder.
   ii. **Track Number of Views** – Turn this **ON** to gather viewing statistics
   iii. **Display After/Until** – If you would like to further define when the folder becomes available to students, use the date-picking tools to schedule a start and end time.

d. **Table of Contents**
   i. **Show Table of Contents to Users** – Select “yes” to show the learning module’s table of contents to students.
   ii. **Hierarchy Display** – Choose how you would like the table of contents to outline the items in your learning module (ie. numbers, numbers, roman numerals)

e. When you are done, click **SUBMIT**. The folder will now appear within the Content Area page.

HOW TO ADD CONTENT TO A LEARNING MODULE

Click on the link to your new learning module. Just like a Content Area page, the learning module will provide you with a toolbar to build content, assessments, and tool links. You may drag and drop content in the order that you would like it displayed, as well as nest content within folders.
As you build and organize your materials within the learning module, the learning module’s table of contents will automatically be built and displayed to the left of the content.

**INSTRUCTOR VIEW**

**STUDENT VIEW**
Learning Module Availability

A learning module that is not available to students will appear to instructors as a grayed out folder icon and display a message stating the learning module is not available. Students do not see unavailable folders.

A learning module that is available to students will display to you with a full color icon.

Editing Learning Module Information

When EDIT MODE is turned on in the course, you may edit a learning module’s settings. By following these steps:

1. Roll your mouse over the name of the folder and click the gray context button that appears.

2. In the context menu that appear, click EDIT.

3. You will be taken to the EDIT LEARNING MODULE page, where you can edit the learning module’s settings.