Google Support Options for Faculty
Training and Technical Help

MATC GOOGLE USER’S GROUP
An MATC Google+ community where faculty and staff can seek help and discover how to use Google Apps from experienced users. Available at https://plus.google.com/u/0/communities/101206427309572425922

GOOGLE GUIDES
Experienced MATC faculty and staff lead drop-in assistance sessions for their peers in the use of Gmail, Calendar, Drive, and other Google App. Watch your e-mail for announcements regarding the availability of these training sessions.

FACULTY INSTRUCTIONAL SUPPORT PEERS
Every fall and spring semester, experienced faculty provide open-lab hours in the Faculty Innovation Center at the Downtown campus or the Faculty Resource Centers at outlying campuses. They can meet with faculty needing assistance with online teaching and learning tools, including Google Apps.

SELF-HELP RESOURCES
- Google Apps for Education Training Center - http://edutraining.googleapps.com/
- GCF Learn Free Interactive Google Apps Tutorials - http://www.gcflearnfree.org/google
- Edtech News Articles - Written and provided by Teaching and Learning Technology Department:
  - Getting Started with Google Calendars (http://goo.gl/zL79kV)
  - Getting Started with Google Drive and Docs (http://goo.gl/F3o3xj)
  - How to Create a “Drop-box” Folder in Google Drive for Document Sharing (http://goo.gl/WlxZ6I)
- Workshop/Reference Handouts
  - Gmail Basics Workshop Handout with links to tutorials (http://goo.gl/8KZhr4)
  - Google Docs/Drive Workshop Handout with links to tutorials (http://goo.gl/PEziQi)
  - Google Hangouts Tips Sheet (http://goo.gl/U0TEW9)