ADDING GROUP LINKS TO CONTENT AREAS

Adding group links to a content area or folder associates collaborative groups with a learning unit and creates a more streamlined method for students to access groups to which they have been assigned. This is different than directing students to access a group through a Groups tool in the course menu.

If you would prefer that your students access Blackboard groups through links in content areas or folders, please enable EDIT MODE in your course and follow these instructions.

1. Navigate to the content area or folder in the course where you would like to post a group link. On the content area page or in the content area folder, roll your mouse over the TOOLS menu and select GROUPS from the list of options.

2. On the CREATE LINK: GROUP page, select the option you would like to use:
   a. Link to Groups Page – Select this option if you want to link to the Groups main page. The Groups main page will list any available groups to which students are members or self-enroll groups that are available for sign-up.
   b. Link to a Group or Group Set – Select this option if you have already created a group or group set and want to provide students a direct link to access their group. Please note that all students will see the link, but only those students enrolled in the selected group will be able to use it.

3. Once you have selected your link option, click the NEXT button.
4. You will then be taken to the CREATE LINK page. Here, you may give your link a name, add instructions for students to use the link, and specify availability criteria for the link.

5. When you are done, click the SUBMIT button.

6. The group link will be added to the content area.

ACCESS DENIED MESSAGES

If the group that your group link refers to is not available for student access or if students who do not belong to the group click on a group link, an “Access Denied” message will appear.